



Year 12 Examination Timetable Semester 1 , 2021

Date	AM (Commencing at 8.50am)	PM (Commencing at 1.10pm)
Monday 31 May	English [3 hours] EN 5-8 Literature [3 hours] MA 9-10 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions MA 8</div>	
Tuesday 1 June	Outdoor Education [3 hours] EN 7-8 Japanese: Second Language [2½ hours] MA 8 French: Second Language [2½ hours] MA 10 Design [2½ hours] EN 7-8 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions EN 5-6</div>	
Wednesday 2 June	Psychology [3 hours] MA 9-10 Chemistry [3 hours] MA 9-10 Politics and Law [3 hours] EN 7-8 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions MA 8</div>	
Thursday 3 June	Physical Education Studies [2½ hours] MA9-10 Music [2½ hours] EN 7-8 Media Production and Analysis [2½ hours] MA 9-10 Accounting and Finance [3 hours] MA 9-10 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions MA 8</div>	Biology [3 hours] MA 9-10 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions MA 8</div>
Friday 4 June	Mathematics Specialist [2¾ hours] MA 8-9 Geography [3 hours] EN 7-8 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions MA 8</div>	
Monday 7 June	No Exams	No Exams
Tuesday 8 June	Religion and Life [3 hours] EN 9-10 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions MA 8</div>	Modern History [3 hours] MA 9 Marine & Maritime Studies [2½ hours] MA 10 Note: These Examinations commence at 1.40pm <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions MA 8</div>
Wednesday 9 June		Mathematics Applications [2¾ hours] EN 5-8 Mathematics Methods [2¾ hours] MA 9-10 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions MA 8</div>
Thursday 10 June		Physics [3 hours] MA 9-10 Dance [2½ hours] MA 9 -10 Note: These Examinations commence at 1.40pm <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions MA 8</div>
Friday 11 June		Drama [2½ hours] MA 9-10 Economics [3 hours] MA 9-10 Visual Arts [2½ hours] MA 9-10 Children, Family and Community [3 hours] MA 9-10 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions MA 8</div>
Monday 14 June	Engineering Studies [2½ hours] MA 9-10 Human Biology [3 hours] MA 9-10 <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-left: auto;">Special Conditions MA 8</div>	

EXAMINATION RULES AND REGULATIONS

- 1. UNIFORM:** To be eligible to sit examinations students must wear the correct College winter uniform.
- 2. LEAVING THE EXAMINATION:** Students are not permitted to leave the examination room early unless ill.
- 3. SEATING:** Most examinations will be held in English 5-6, English 7-8, Maths 8, Maths 9-10. Students will be advised of any changes in advance. Students are allocated a specific seat for each examination. Failure to sit in this allocated seat is a breach of Examination rules and may result in a mark of 0 for the Examination. A seating plan will be displayed outside the Examination room prior to the Examination. Students also receive an individualised Examination slip prior to the commencement of Examinations which provides each student with their SCSA number and the dates, times, and venue for each of his/her Examinations. Students must bring this individualised Examination slip with them to each Examination. Students with special conditions will complete their examinations in a different room to all other students. Affected students will be advised of the location of Special Conditions Examination prior to the commencement of Examinations.
- 4. COMMENCEMENT OF THE EXAMINATION:** Students will be asked to enter the examination room **15 minutes** before the start of the examination as supervisors are required to go through a set procedure which takes approximately 15 minutes. Morning examinations commence at 8:50am and most afternoon examinations commence at 1.10pm. Students must not speak once in the Examination room unless they are asking a question of the supervisor.
- 5. LATENESS:** Students will not be admitted into the examination room after the expiration of half an hour from the scheduled commencement time for the examination. No extra time will be provided for students who arrive to the examination late. If a student is more than 30 minutes late for an examination due to extenuating circumstances, he/she should contact the relevant ADP or Mr Cicchini.
- 6. MATERIALS:** Students must know the materials they are required to bring with them to the examination, including the specific calculator permitted. All materials for the examination must be either loose or in clear plastic (no pencil cases are allowed). If the examination permits notes these must **not** be folded or have any fold marks on the paper. A student who brings any other unauthorised items with them into an Examination is in breach of the Examination rules and regulations and will be subject to serious penalties imposed by the College Examination Breaches Committee. No food may be taken into the examination room. Water is permitted but must be in a clear bottle that is not labelled
- 7. SUPERVISORS:** Some examinations will be supervised by external employees or volunteers. Students must always interact with these supervisors in a respectful manner.
- 8. COLLEGE GROUNDS:** Students who are present on College grounds during the Examination period must be attired in full College uniform and must sign in at PCC. Student must have a specific purpose for attending school and have made and or made an appointment to meet with a teacher.
- 9. MISSING AN EXAMINATION:** Students who miss an examination or misread their examination timetable will not be permitted to sit a late examination and will receive a mark of zero for that examination. Students who miss an examination due to a legitimate reason such as illness (or genuine emergency) must contact their ADP: Mr Ayala Year 11 or Mrs Manning (Year 12) or Mr Cicchini prior to the commencement of the examination. The parents of sick students are requested to contact the relevant ADP. In the event of illness, a student must provide a doctor's Certificate to the College. Students will be required to complete the examination later to obtain a standardised mark for the missed examination. The relevant ADP, Head of Learning Area and Deputy Principal (Curriculum) will investigate each situation and decide actions to be taken.
- 10. COMPLETING AN EXAMINATION WHEN SICK:** A student must make a judgement of whether he or she is in a fit condition to complete an examination in conjunction with his/her parents and or a medical practitioner. If a student is visibly ill and disrupting other students, he/she may be asked to leave the examination room. Once a decision has been made, the student must accept whatever mark he or she achieves for the examination. Illness cannot be considered once an examination has been completed.
- 11. UNFAIR ADVANTAGE:** Students are not permitted to take any action to gain an unfair advantage. Any breach of examination rules and regulations will be treated seriously and investigated by the College Examination Breaches Committee consisting of the Deputy Principal (Curriculum), the Assistant Deputy Principal, the College Psychologist and any other staff member considered relevant to the situation. Students deemed to have broken the Examination rules and regulations will receive a penalty such as a loss of marks or a mark of zero depending on the circumstances. It is the responsibility of students to ensure that they do not have any unauthorised notes or other items of a non-personal nature in the examination room. If a student has any unauthorised material with them, they are required to hand this material to the supervisor before commencing the examination. If a student communicates to others or attempt to gain an unfair advantage by taking unauthorised notes into the examination room whilst completing the examination, the supervisor will approach the student, inform them of the concern, note the time and nature of the concern and report the issue to the relevant ADP and the Deputy Principal - Curriculum. The Examination Breaches Committee will decide on an appropriate penalty.
- 12. ELECTRONIC DEVICES:** Mobile phones, tablets, smart watches, and media players must not be taken into the examination room. If, due to a security risk, they cannot be left outside the examination room, then they must be turned off and left at the front of the room. Any student who leaves their mobile phone turned on during an examination will face significant penalties such as a mark of zero for the Examination.
- 13. WATCHES:** No candidate will be permitted to take a watch into the examination room unless they have an approved special examination arrangement.
- 14. MULTIPLE CHOICE:** For multiple-choice sections, students must use blue or black **pen** to shade the boxes. Students are NOT permitted to use erasable or gel pens.

